



KENAN FELLOWS PROGRAM

FOR CURRICULUM AND LEADERSHIP DEVELOPMENT

Kenan Fellows Program Fellowship Application

Applications are due Monday, January 23, 2012 at 11:00PM ET

To be considered for a Kenan Fellows Program fellowship, you must:

- Fill out the application completely and honestly
- Submit application by January 23, 2012
- Obtain letters of recommendation

Gathering the required information and preparing your answers to the essay questions will require a significant amount of time. The following procedures are recommended for completing the application.

1. Print or download and save a copy of the attached application and review it completely before beginning the application.
2. Prepare answers to the short answer prompts carefully using a word processing program and review your text for spelling and grammar.
3. Prepare your response to the essay prompt carefully. Responses should be composed in a basic word processing program using Times New Roman or a similar common font in 12 point. Your essay should be saved and uploaded in PDF format. If the PDF is not properly uploaded, the application system will not allow you to submit. You may convert your file to a PDF file online at <http://www.freepdfconvert.com/>.
4. After completing the offline application, return to the application website and enter your answers to each question. For the short answer questions, either re-type your answers or copy and paste your prepared answers into the application.
5. Check that all the information transferred accurately to the application form.
6. Two letters of recommendation are required in support of your application. One must be from your principal and the other should be from an individual familiar with your work as an educator. Application item #4 will ask you to list names, titles, emails and phone numbers of two persons from whom you would like to request letters of recommendation. Once you have submitted your application, we will email them instructions for submitting an online letter of recommendation on your behalf. Please inform your designees that they will receive an email with instructions from notices@epsso.net. In addition, we may contact them by phone for additional information. These letters are due by Monday, January 30, 2012.

You can update your draft application anytime before you hit the "Submit Application" button. Save the draft application by using the "Save for Later" button located at the bottom of each screen before exiting the website.

When you have completed the application, go to the bottom of the application and click "Submit Application". *You will not be able to make any changes to your application once you've submitted it for review.*

If you have any questions about the application process you may reach the Kenan Fellows Program staff at (919) 515-5118 or email us at kenanfellows@ncsu.edu.



Please Note: This is a sample application for viewing purposes only. The "Submit Application", "Save for Later" and "Logout" buttons do not do anything. To apply to this program please visit the [application "New User Registration" page](#) and register with the application system.

Kenan Fellows Program

Application Due Date: **Monday - January 23, 2012**

Please save your work as you go as your session will time out after 60 minutes of inactivity.

1) Personal Information

First Name:

Middle Name:

Last Name:

e-mail: john.doe@nonexistantbox.com

Address:

City:

State: Zip:

Home Phone: () -

Cell Phone: () -

Text messaging: Send application updates via text message

Both cell phone and provider are required for this option. If your cell phone provider is not listed then this system does not support the texting option for your cell phone provider.

Cell Phone Provider: Required only for texting option

2) School Information

School:

Subject/Grade:

Address:

City:

State: Zip:

School District:

Phone: () -

Fax: () -

3) Educational Information

Educational History: List all colleges or universities you have attended. Begin with the most recent.

College/University	Location	Major	Degree	Dates

4) Project Information

You may apply for up to three fellowships **available in your school district**. Your first selection will be considered your top choice.

Fellowship #1 Title:

Fellowship #2 Title: (Optional)

Fellowship #3 Title: (Optional)

Essay: The Kenan Fellows Program seeks teachers to be part of a network of accomplished educators who model innovation and relevant science, technology, engineering and math (STEM) instruction. The Kenan Fellows work to build leadership and instructional skills and develop new lessons based on unique summer research externships. Please respond to the following questions in no more than three pages.

- Describe a project you have done which characterizes your best work.
- What interests you about the project you have selected? How does it relate to your area of instruction? (Refer to your #1 fellowship choice)

- If you are awarded this fellowship, how will your experience impact your students, school and community? Could your work have a statewide impact?

Essay Directions: Complete the essay in a separate document. Once complete, save the document as a PDF file and upload it to the application. The document will upload once the application is saved or submitted. If the PDF is not properly uploaded, the application will not allow you to submit. If you do not have a PDF conversion tool you can use one of these free on-line PDF converters: [PDF Online](#) - [Neevia Technology](#).

(PDF format only)

5) Teaching Experience

- a) Areas of Certification:
- b) National Board of Certification Status:
- c) Years of teaching experience:
- d) Are you a North Carolina Teaching Fellow? Yes No

Employment History: List your recent employment experience. Begin with the most recent.

Position/Title	Employer	Location	Dates
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6) Other Information

List all presentations made at local, statewide and national conferences or workshops. Include the titles of presentations, and the names and dates of conferences:
(200 words or less)

body p

List all grants that you have received, include dates and the amount:
(200 words or less)

body p

Technology Competence (List technology and software used in classroom activities and instruction):
(200 words or less)

body p

Provide specific examples of your teacher leadership and describe the impact on other teachers.
(200 words or less)

body p

How did you hear about the Kenan Fellowship?

If other, please describe:

7) Letters of Recommendation In addition to the [nomination form](#), two letters of recommendation are required in support of your application. One must be from your principal and the other should be from an individual familiar with your work as an educator. List names, titles, emails and phone numbers of two persons from whom you would like to request letters of recommendation. Once you have submitted your application, we will email them instructions for submitting an online letter of recommendation on your behalf. Please inform your designees that they will receive an email with

instructions from notices@epsso.net. In addition, we may contact them by phone for additional information. These letters are due by Monday - January 30, 2012.

Name	Position	Email Address	Phone Number
	Principal		

8) Optional Information

This information is for reporting purposes only. It will in no way be considered during the evaluation process.

Gender: Male Female

Ethnicity:

I understand, if I am selected, the Kenan Fellows Program requires a commitment of me including participation in seven weeks of a summer externship and professional development and completion of a curriculum product to be disseminated to other educators.

Please save your work as you go as your session will time out after 60 minutes of inactivity.

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E-Mail: KenanFellows@NCSU.edu

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